



A Place of Refuge Ministries of South Wisconsin

A Caring Place ♦ A Network of Caring People

Job Title Refuge House Manager (Full Time)

Job Summary: Is accountable to the Board of Directors for the following areas:
Nurture the spiritual welfare of Refuge House residents.
Oversee the overall health, emotional welfare and safety of the residents.
Encourage and help residents create weekly and monthly goal plans.
Teach and model life skills necessary for independent living.
Utilize community resources for the continual personal, parental, social and spiritual growth of our residents.
Oversee the general maintenance of Refuge House.
Interact in a positive and engaging manner with Refuge House volunteers.

Qualifications: The Houseparent will:

- a) Be a member in good standing of a Lutheran Church-Missouri Synod congregation.
- b) Be committed to Biblical pro-life principles.
- c) Be of good Christian character (patient, understanding and kind-hearted)
- d) Be able to work effectively with residents and volunteers.
- e) Be positive and supportive of each resident.
- f) Strongly encourage the Baptism of the babies born to our residents.

Additional Attributes: The Houseparent should be a warm, friendly and accepting individual with a positive outlook. She should be resourceful, a self-starter, energetic, flexible, neat and organized. She should have the ability to share her Christian faith and motivate others.