



REQUEST FOR SLATE OF CANDIDATES

(PLEASE TYPE)

SCHOOL _____ DATE REQUESTED _____

ADDRESS _____ DATE LIST NEEDED _____

Street City Zip

PHONE _____ CALL COMM MTG. DATE _____

FAX _____

E-MAIL _____ (call list and CMIF's will be e-mailed)

This vacancy will be posted on the District website. If you do not want it posted now please check the box and indicate a date when it can be posted _____.

DESCRIPTION OF POSITION:

Principal Teacher DCE (please attach a job description) Director – Preschool/Day Care

Principal/Teacher – Number of hours per day for administration (supervision) _____

Music Director

Grade(s) _____ Approximate number of students _____

Departmentalized _____ Explain _____

Other information that will be helpful in our search (i.e., degrees, experience, other areas of service, AD, computer, etc.)

No. of months service: 10 months 12 months Date service & salary to begin _____

Annual Salary \$ _____ (attach salary schedule if one is available)

Years of Experience: 0-5 years 10 years or less 20 years or less

NAMES REQUESTED BY CONGREGATION/SCHOOL ASSOCIATION:

| Name | School | City & State |
|------|--------|--------------|
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| | | |
| | | |
| | | |

(Attach separate page if more space is needed)

NAME OF PERSON REQUESTING CANDIDATES:

Pastor _____ Principal/Administrator _____

Return this form to: South Wisconsin District – LCMS or FAX: 414-464-0602
 School Ministry E-MAIL: mueller@swd.lcms.org
 8100 W. Capitol Dr.
 Milwaukee, WI 53222