

South Wisconsin District of The Lutheran Church—Missouri Synod
CONGREGATIONAL GIFTS REMITTED



MAIL TO: 8100 W. Capitol Dr., Milwaukee, WI 53222-1920
 Phone: (414) 464-8100 or (800) 793-3678
 Fax: (414) 464-0602
 E-mail: swd@swd.lcms.org

Congregation Code: _____ **Date:** _____

Congregation: _____

Address: _____

City: _____

Zip: _____

Treasurer Name: _____

Phone Number: _____

E-mail Address: _____

Mission & Ministry Support

Our congregation has selected a Personalized giving approach

Pay an Invoice (# _____)

Total to SWD _____

Outside Gifts

Name	Account	Amount
Camp LuWiSoMo	12105004	_____
LCMS World Missions	21140235	_____
LCMS World Relief & Human Care	21140237	_____
Hearts for Jesus	21140027	_____
Armed Services	21140236	_____
Disaster Funds		_____
_____	_____	_____
_____	_____	_____
		Total Gifts _____

Check Number: _____ **TOTAL REMITTANCE** _____

Congregational Gifts Remitted Form INSTRUCTIONS

(Please print or type)

COMPLETE THE HEADING

- Enter your **Congregation Code** on the first line. This is very important. We cannot accurately process your remittance without this code.
- Fill in today's date.
- Enter your congregation's name and address, and treasurer's name, phone, and e-mail address.

MISSION AND MINISTRY GIFTS

- On the **Mission and Ministry Support** line, enter the amount of your District gift.
 - Some congregations choose to indicate specific ministries to support with their mission gifts. If your congregation chose to use this *personalized approach* on your annual commitment form, check the box. If unsure, leave blank.
- If you are paying a District **invoice** with this remittance, enter the invoice number and amount. A congregation may receive invoices for purchased Call documents or synodical Convention assessments, for example.
- Add the support and invoice lines together and enter that amount on the "**Total to SWD**" line.

OUTSIDE GIFTS

- All special offerings for **outside gifts** (not part of the District mission and ministry commitment) are to be entered in this section. Include the gift amount for each organization. The designated funds will be forwarded by the District office along with your congregation's name and address. Gifts to agencies not listed should be sent directly to the organization.
- Add up the amounts of all outside gifts you entered and write that amount on the "**Total Gifts**" line.

REMITTANCE

- Add the "Total to SWD" line and the "Total Gifts" line. Enter this amount on the "**TOTAL REMITTANCE**" line. This must agree with the amount remitted.
- Please make checks payable to: **South Wisconsin District-LCMS**.
- Enter your check number on the form.

MAIL

- Retain a copy for your files. Mail a copy along with your remittance to the District office at **8100 W. Capitol Dr., Milwaukee, WI 53222-1920**. Gifts may also be made online at swd.lcms.org.