

South Wisconsin District of The Lutheran Church—Missouri Synod  
**CONGREGATIONAL GIFTS REMITTANCE FORM**



**MAIL TO:** 8100 W. Capitol Dr., Milwaukee, WI 53222-1920  
 Phone: (414) 464-8100 or (800) 793-3678  
 Fax: (414) 464-0602  
 E-mail: swd@swd.lcms.org

**Congregation Code:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Congregation: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_

Zip: \_\_\_\_\_

Treasurer Name: \_\_\_\_\_

Phone Number: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

**Mission & Ministry Support**

Our congregation has selected a Personalized giving approach @

\_\_\_\_\_

**Total SWD** \_\_\_\_\_

**Designated Gifts**

Name	Account	Amount
LCMS World Missions	21140235	_____
LCMS World Relief & Human Care	21140237	_____
Hearts for Jesus	21140027	_____
Armed Services	21140236	_____
Disaster Funds (SWD)	21101048	_____
Other (Please specify):		
_____		_____
_____		_____

**Total Designated Gifts** \_\_\_\_\_

**TOTAL REMITTANCE** \_\_\_\_\_

# Congregational Gifts Remittance Form INSTRUCTIONS

(Please print or type)

## COMPLETE THE HEADING

- Enter your **Congregation Code** on the first line. This is very important. We cannot accurately process your remittance without this code.
- Fill in today's date.
- Enter your congregation's name and address, and treasurer's name, phone, and e-mail address.

## MISSION AND MINISTRY GIFTS

- On the **Mission and Ministry Support** line, enter the amount of your District gift.
  - Some congregations choose to indicate specific ministries to support with their mission gifts. If your congregation chose to use the *personalized approach* on your annual commitment form, check the box. If unsure, leave blank.
- If you are paying a District **invoice** with this remittance, enter the invoice number and amount. For example, a congregation may receive invoices for purchased Call documents or synodical Convention assessments.
- Add the support and invoice lines together and enter that amount on the "**Total SWD**" line.

## DESIGNATED GIFTS

- All special offerings for **designated gifts** (not part of the District mission and ministry commitment) are to be entered separately in this section. All designated funds will be forwarded by the District office along with your congregation's name and address. Gifts to non-LCMS agencies should be sent directly to the organization.
- Add up the amounts of all outside gifts you entered and write that amount on the "**Total Designated Gifts**" line.

## REMITTANCE

- Add the "Total SWD" line and the "Total Designated" line. Enter this amount on the "**TOTAL REMITTANCE**" line. This must agree with the amount remitted.
- Please make checks payable to: **South Wisconsin District-LCMS**.

## MAIL

- Retain a copy for your files. Mail a copy along with your remittance to the District office at **8100 W. Capitol Dr., Milwaukee, WI 53222-1920**. Gifts may also be made online at [swd.lcms.org](http://swd.lcms.org).