

# 2017 SUMMARY OF REQUIRED NLSA REPORTING

## **Cumulative Annual Reports:**

This report delineates the school's progress toward addressing the concerns identified by the school in its self-study process and those listed in the standards based visiting team report. If the school has been through the Ongoing Improvement process this report would note the progress made toward accomplishing goals associated with the School Improvement Plan.

The format for the Cumulative Annual Report is described in the Administrator's Manual on the NLSA CD.

Accredited schools must submit their Cumulative Annual report to [nlsa@swd.lcms.org](mailto:nlsa@swd.lcms.org), on or before May 15.

## **Self-Study Report:**

The Self-Study Report is the comprehensive report that provides evidence that the school has successfully completed its self-study process and qualifies as an accredited school.

The format for the Self-Study Report is described in detail in the Administrator's Manual located on the NLSA CD.

One Self-Study Report needs to be sent to the District office one month in advance of the team visit. If you have not done this, please do so ASAP.

## **Visiting Team Report:**

The Visiting Team Report is prepared by the Visiting Team and contains the team's accreditation recommendation as well as commendations and concerns identified during the team's visit to the school.

The final copy of the Visiting Team Report should contain the Profile Narrative from the Self-Study document, **an updated school action plan that contains visiting team recommendations** and the NLSA Face Sheet.

Schools should **submit an electronic copy** of the Visiting Team Report to the District office by May 15.